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Memorandum

STAT

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DATE November 30, 1981

TO Agency Project Leader

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FROM

SUBJECT Monthly Status Report for
Compensation Practices Study
November 1 - November 30, 1981

I. The third and fourth two-week periods of the project schedule were

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II. During the next two weeks of the project schedule, [] will
accomplish the following:

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- Consolidate interview and briefing impressions from the two
[]
- Review interview notes and benchmark evaluations to standardize
and summarize results []
 - Recap of recurring issues in interviews
 - Finalize factor evaluations of all benchmark positions
 - Summarize scope of interviews: breakdown by position,
organization and site.
- Begin preparation of data []
 - Methodology
 - Summary of job characteristics
 - Comparative evaluations of positions by organization
 - Item by item comparison of allowances and special benefits
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SUBJECT Page 2

III. Potential problem areas:

- Preparation of draft overseas report due by January 15, 1982 dependent upon prompt receipt of interview notes.
- [redacted]
scheduling of additional data gathering interviews.
- [redacted] additional funding for the project undoubtedly will be required.

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